

**A WINDOW OF OPPORTUNITY FOUNDATION**  
**Terms and conditions governing the awarding and usage of**  
**College Scholarships for high school seniors**

## **ELIGIBILITY**

- 1) Male or female.
- 2) U. S. citizen or permanent resident of the U. S.
- 3) Attending the 12<sup>th</sup> grade in a high school located in the Houston Independent School District.
- 4) Planning to attend a public institution of higher education located in the city of Houston.
- 5) For the purpose of completing a four-year college degree.
- 6) Having financial need.
- 7) Showing academic promise and meaningful objectives.
- 8) Having performed community service.

## **ABOUT THE SCHOLARSHIP APPLICATION**

Applications can be obtained from the high school counselors. Scholarship Application deadline is February 28 of each year.

The following documentation must be attached to the application:

- . Copy of a U. S. birth certificate, U. S. naturalization certificate or permanent resident card.
- . High school transcript.
- . Letters of recommendation from at least two teachers.
- . A letter or recommendation from one of the sources listed under item 14 of the scholarship application.
- . A three hundred word essay as described under item 15 of the scholarship application.
- . Parents' and/or student's financial statement or previous year's income tax return, which will remain confidential.

## **ABOUT THE SELECTION**

The scholarship recipient will be selected by A Window of Opportunity Foundation Scholarship Committee at its annual meeting held during the month of April. The scholarship winners will be notified during the month of May. Award certificates will be presented to the students prior to the end of the school year. Medals will be awarded to the students at the Foundation's annual gala during the month of November.. The scholarships are awarded on a competitive basis. Applicants will be judged on academic achievement, community service, financial need, obstacles overcome, career potential, desire to attend college, essays and letters of recommendation. If the student is weak in one area he or she may make it up in another area. A Window of Opportunity Foundation encourages all individuals interested in a scholarship to apply. Our mission is to *"help high school students accomplish their dream of obtaining a college education."*

## **ABOUT REQUESTING THAT FUNDS BE RELEASED**

Upon graduation, the scholarship recipient will receive a Scholarship Award Certificate, which he/she will safeguard until after graduation, as the certificate will be used to claim scholarship funds. In order that the funds be released the scholarship recipient must mail to A Window of Opportunity Foundation, 5623 San Felipe, Houston, Texas 77056, a copy of each of the following: 1) The award certificate, 2) A letter of acceptance from a college or university located in the city of Houston, and 3) A tuition receipt. After verification that scholarship conditions have been met, A Window of Opportunity Foundation will immediately release the funds directly to the chosen institution.

## **ABOUT THE SCHOLARSHIP**

The scholarship consists of a total gift of \$4,000.00 covering tuition. Once conditions for requesting that the funds be released have been met, as specified on page 2, the amount of \$500.00 will be mailed by the Foundation directly to the chosen institution and applied to the first semester's tuition for the student. At the end of each semester, the scholarship recipient must furnish proof of his/her maintaining a 3.0 GPA, a detail of the courses taken the previous semester, a 300 word essay regarding the education the student is receiving and a statement of his/her intent to continue in college the following semester. Provided that the above conditions are met, the scholarship will be continued for the following semester in the amount of \$500.00 until the recipient has completed a four-year college education in eight consecutive semesters.

## **COMMUNITY INVOLVEMENT**

Because contributing to the community through charitable activities is the basis by which A Window of Opportunity Foundation was established, it will be required that the scholarship recipient perform five hours of community service per semester through his/her involvement in one of the charitable activities of the foundation.

**Special Notice:** If on any given year the Foundation does not receive enough applications from qualified applicants in HISD, then in order to ensure a fair selection, students from other districts in the city of Houston and vicinity will be allowed to apply.

**~ Application Deadline is February 28<sup>th</sup> of each year ~**

PLEASE completed application package AND MAIL TO:

**A Window of Opportunity Foundation  
5623 San Felipe Rd.  
HOUSTON, TEXAS 77056**

*For information call A Window of Opportunity Foundation at 713-877-8367*

*(Revised September 2006)*

# SCHOLARSHIP APPLICATION

## A WINDOW OF OPPORTUNITY FOUNDATION

*A scholarship awarding foundation offering a window of opportunity to deserving students that otherwise would have no way to reach their potential and fulfill their goals.*

*"There is no easy way to excellence, no short cut to the truth, no magic wand that can produce a trained and disciplined mind without the hard discipline of learning."*

### SECTION A – PERSONAL INFORMATION

(MUST ATTACH COPY OF A U.S. BIRTH CERTIFICATE, U.S. NATURALIZATION CERTIFICATE OF PERMANENT RESIDENCY CARD)

1. NAME ( PLEASE CIRCLE: MR. MS.)

\_\_\_\_\_  
INITIAL                      LAST                                      FIRST                                      MIDDLE

2. ADDRESS \_\_\_\_\_  
STREET ADDRESS                                      CITY                                      STATE/ZIP

3. PH \_\_\_\_\_ EMAIL \_\_\_\_\_  
(HOME)                                      (CELL)

4. SOCIAL SECURITY \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_

5. DRIVERS LICENSE No \_\_\_\_\_ STATE \_\_\_\_\_

### SECTION B – HIGH SCHOOL INFORMATION

(MUST ATTACH HIGH SCHOOL TRANSCRIPT AND LETTERS OF RECOMMENDATION FROM AT LEAST TWO TEACHERS)

6. HIGH SCHOOL FROM WHICH YOU WILL GRADUATE

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

GRADUATION DATE \_\_\_\_\_

7. CAREER OBJECTIVES AND COLLEGE DEGREE YOU PLAN TO OBTAIN \_\_\_\_\_

8. HOUSTON UNIVERSITY YOU PLAN TO ATTEND \_\_\_\_\_

9. CUMULATIVE GRADE POINT AVERAGE \_\_\_\_\_ - \_\_\_\_\_  
( A – 4.0; B – 3.0; C – 2.0; D – 1.0 )

10. RANK IN GRADUATING CLASS \_\_\_\_\_

11. NUMBER OF STUDENTS IN CLASS \_\_\_\_\_

12. SAT SCORE \_\_\_\_\_ TASP SCORE \_\_\_\_\_

13. SPECIAL HONORS OR AWARDS RECEIVED \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

14. PLEASE LIST ALL EMPLOYMENT, EXTRACURRICULAR, RELIGIOUS, COMMUNITY ACTIVITIES, ETC. IN WHICH YOU HAVE BEEN INVOLVED.  
(MUST ALSO ATTACH A LETTER FROM EITHER ONE OF THE FOLLOWING: A JOB SUPERIOR, A CHURCH OFFICIAL, A COACH/INSTRUCTOR, A COMMUNITY LEADER, A RELATIVE OR A FRIEND.)

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15. BACKGROUND AND CAREER OBJECTIVES – **PLEASE ATTACH ESSAY**  
(PLEASE ATTACH A TYPED ESSAY OF AT LEAST 300 WORDS OUTLINING YOUR BACKGROUND INFORMATION, PLACE OF RESIDENCE, FAMILY, SCHOOL, CHURCH, SPORTS, WORK, COMMUNITY INVOLVEMENT, SOCIAL ACTIVITIES, CAREER OBJECTIVES AND GOALS.)

**SECTION C – FINANCIAL INFORMATION**

(MUST ATTACH PERSONAL FINANCIAL STATEMENT OR PARENTS' FINANCIAL STATEMENT IF A DEPENDENT, OR PREVIOUS YEAR INCOME TAX RETURN FOR THE APPLICANT OR HIS/HER PARENTS IF A DEPENDENT, WHICH WILL REMAIN CONFIDENTIAL.)

16. FUNDS AVAILABLE TO YOU FOR EDUCATIONAL PURPOSES:

WAGES \_\_\_\_\_

PARENTS \_\_\_\_\_

LOANS \_\_\_\_\_

OTHER \_\_\_\_\_

TOTAL \_\_\_\_\_

17. PROJECTED EXPENSES

TUITION \_\_\_\_\_

BOOKS \_\_\_\_\_

LIVING EXPENSES \_\_\_\_\_

OTHER \_\_\_\_\_

TOTAL \_\_\_\_\_

**SECTION D – FAMILY INFORMATION**

18. PARENT'S OR GUARDIAN'S NAME \_\_\_\_\_

19. ADDRESS AND PHONE NUMBER (IF DIFFERENT THAN STUDENT'S)

\_\_\_\_\_

STREET ADDRESS

CITY

STATE/ZIP

PH \_\_\_\_\_

DAY

NIGHT

EMAIL

20. OTHER SCHOLARSHIPS YOU HAVE APPLIED TO (PLEASE LIST)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

21. SCHOLARSHIPS YOU HAVE RECEIVED (PLEASE LIST)

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**TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL OF THE INFORMATION SUPPLIED IN THE SCHOLARSHIP APPLICATION ABOVE IS TRUE, COMPLETE AND CORRECT.**

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

SCHOLARSHIPS WILL BE AWARDED TO THE BEST-QUALIFIED APPLICANTS WITHOUT REGARD OR DISTINCTION TO SEX, RACE, COLOR, ETHNICITY, RELIGION, PHYSICAL HANDICAP OR POLITICAL BELIEF.

**APPLICATION DEADLINE: FEBRUARY 28th of each year**

**SCHOLARSHIP WINNERS WILL BE NOTIFIED DURING APRIL OF EACH YEAR AND MUST ATTEND THE WINDOW OF OPPORTUNITY FOUNDATION AWARDS CEREMONY IN NOVEMBER.**

Applicants must be high school seniors. They must plan to attend a college or university located in the city of Houston and must be pursuing a 4-year college degree. If after the scholarship is awarded, the recipient decides to attend a college or university outside of the city of Houston, he/she will be eligible only for the portion of tuition (\$500.00) covering the following semester, after which time the scholarship will terminate.